

SPARK Grant Application Form 2027

Form Preview

About this funding program

SPARK Arts & Cultural Grants Program

The **[SPARK - Arts & Cultural Grants Program](#)** supports local creative projects, new ideas and artistic practice across Campaspe Shire.

Council welcomes applications from: • Individual artists and creatives. • Cultural practitioners. • Arts groups or collectives. • Community organisations working with artists.

This program shows Council's commitment to strengthening the local creative sector and recognising how arts and culture contribute to community connection, wellbeing and the local economy.

Program objectives The grants aim to: • Support local creatives. • Encourage a wide range of arts and cultural activity. • Increase participation for Campaspe's priority communities. • Strengthen the creative identity of Campaspe Shire.

Funding details

Total available: \$50,000 Individual grants: \$5,000 – \$10,000

Contact

Arts & Culture Team Phone: (03) 5481 2818 Email: arts@campaspe.vic.gov.au

Key Funding Program Dates

Applications open: Monday, 19 October 2026 Applications close: Friday, 20 November 2026, 5pm Outcomes announced: Monday, 21 December 2026 Projects may start from: Monday, 4 January 2027 Projects must finish by: Friday, 26 November 2027 Acquittals due: 4 weeks after project completion, no later than Friday, 10 December 2027.

Eligibility

* indicates a required field

Applicants: please note

Before completing this application form, you should have read the program guidelines: **[SPARK Arts & Cultural Grant program Guidelines](#)**.

Incomplete applications and/or applications received after the closing date will not be considered.

This section of the application form is designed to help you, and us, understand if you are eligible for this grant. It is important that you complete these questions before any others to ensure you do not waste your time applying for an unsuitable grant.

If you have any questions in regard to these eligibility criteria, please contact the **Arts & Culture Team** on **(03) 5481 2818** or email **arts@campaspe.vic.gov.au**

If you do contact us throughout the application process, please quote the application number below.

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Application Number

This field is read only.

Project discussion with Arts & Culture Team

Who in the Arts & Culture team did you discuss your application with? *

Confirmation of Eligibility

- I have read and understood the grant guidelines.
- My project fits the goals of the SPARK arts & Cultural Grants Program.
- I live, work or study in Campaspe Shire, or my group/organisation is based here.
- I and or my organisation is based outside the Campaspe Shire, however project outputs and outcomes will occur within the Shire.
- I can provide services to Campaspe Shire.
- I have an ABN or I will be auspiced by an incorporated organisation or will submit an ATO 'Statement by a Supplier'.
- My project is financially viable.
- I don't owe money or grant reports to Campaspe Shire Council.
- I can provide Public Liability Insurance of \$20 million if successful.

You must confirm that all statements above are true and correct. *

☐ Yes

Contact Details

* indicates a required field

Privacy Notice

We pledge to respect and uphold your rights to privacy protection under the [Australian Privacy Principles](#) (APPs) as established under the *Privacy Act 1988* and amended by the *Privacy Amendment (Enhancing Privacy Protection) Act 2012*. To view our privacy statement, go to [Privacy statement Campaspe Shire Council](#).

Applicant Details

Applicant name: *

☐ Individual ☐ Organisation

Organisation Name

Title First Name Last Name

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Your preferred pronouns:

e.g. She/Her/They

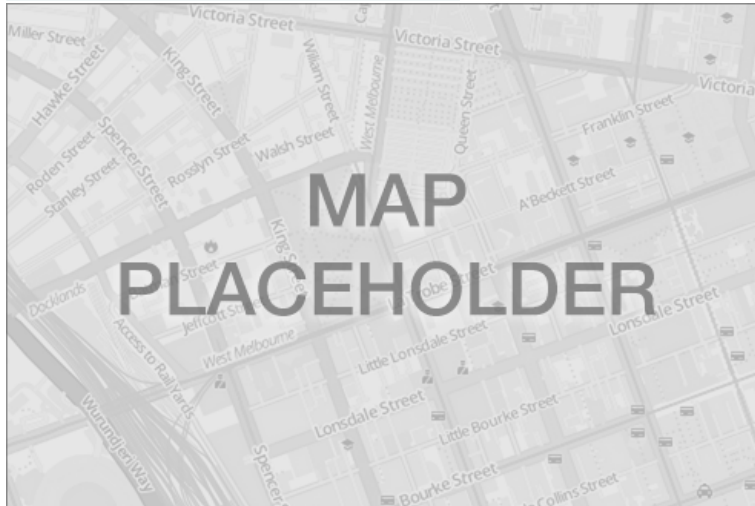
I am applying as: *

- ☐ Individual artist/creative.
- ☐ Arts or cultural group/organisation.
- ☐ Community organisation working with creatives.

No more than 1 choice may be selected.

Applicant primary address *

Address



Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required.

Applicant postal address *

Address

Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required.

Applicant primary phone number *

Must be an Australian phone number.

Applicant email address *

Must be an email address.

Applicant website

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Must be a URL.

Primary Project Contact Details

Primary project contact *

Title

First Name

Last Name

This is the person we will correspond with about this grant.

Preferred pronouns (if known):

e.g. She/Her/They

Email *

Must be an email address.

Position held in organisation *

e.g., Manager, Director or Fundraising Coordinator.

Primary contact primary phone number *

Must be an Australian phone number.

Primary contact office phone number

Must be an Australian phone number.

Primary contact email address *

This is the address we will use to correspond with you about this grant.

About You or Your Group

* indicates a required field

What type of art or creative work do you do or will engage with? *

- ☐ Literature
- ☐ Visual Arts
- ☐ Music
- ☐ Performing Arts
- ☐ Craft
- ☐ Fashion
- ☐ Design

- ☐ Film/TV/Podcast
- ☐ Digital Arts
- ☐ Museums & Galleries
- ☐ Community Arts
- ☐ Traditional/Cultural Practice
- ☐ Multi-artform
- ☐ Other:

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What stage best describes your creative practice or the practice you will engage with? *

- ☐ Early-career
- ☐ Mid-career
- ☐ Established
- ☐ Professional

For more information, see [National Association of Visual Arts \(NAVA\) Creative Career Stages](#).

Tell us about your creative work or experience: *

Word count:

Must be no more than 300 words.

Do you or your organisation have an ABN? *

- ☐ Yes
- ☐ No

Applicant ABN *

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity Name	
ABN Status	
Entity Type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	More information
ACNC Registration	
Tax Concessions	
Main Business Location	

As you do not have an ABN, please submit a completed ATO Statement by a Supplier Form with your application, otherwise 48.5% of any approved grant may be withheld. Download the form from [the ATO website](#).

Please upload completed Statement of Supplier Form. *

Attach a file:

Max 25mb per file uploaded

If you are an organisation what is your incorporation number?

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Incorporated Association or Australian Company Number

Public Liability Insurance Coverage

All successful applicants must provide a Certificate of Currency for Public Liability Insurance (\$20 million). If you are using an auspice, they must provide their Public Liability Insurance Certificate.

[Duck for Cover](#), [Regional Arts Victoria \(RAV\)](#), [Auspicious Arts](#) and [National Association for the Arts](#) (NAVA) provide very affordable and easily accessible Public Liability Insurance membership for creative individuals and groups.

If you do not currently have Public Liability Insurance, you must be able to provide this within **3 weeks** of being notified that you are a successful grant recipient.

Do you, your group/organisation or your Auspice have \$20 million Public Liability Insurance coverage? *

- ☐ Yes
☐ No

If you have current Public Liability Insurance, please upload your certificate.

Attach a file:

Auspice Information

* indicates a required field

Are you as an individual, group and or organisation being auspiced by another organisation for the purpose of this grant? *

- ☐ Yes ☐ No

Unincorporated organisations applying for a grant must be auspiced by an incorporated organisation. If you do not have an auspice you should not apply for this grant.

Auspice Organisation Details

Auspice organisation name *

Organisation Name

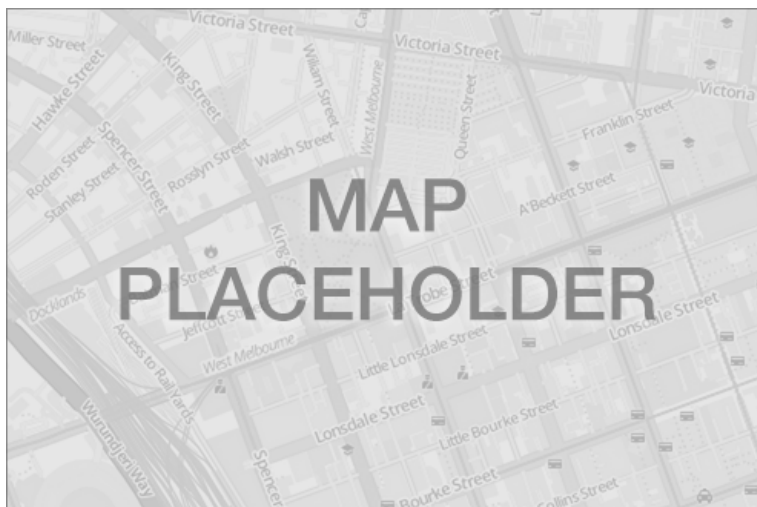
Please use the organisation's full name. Make sure you provide the same name that is listed in official documentation such as that with the ABR, ACNC or ATO.

Auspice primary address

Address

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Auspice postal address

Address

Auspice primary phone number *

Must be an Australian phone number.

Auspice email address *

Must be an email address.

Auspice website

Must be a URL.

Primary contact person at auspice organisation *

Title First Name Last Name

We may contact this person to verify that the auspice arrangement is valid and current.

Preferred pronouns (if known):

Position held in organisation *

e.g., Manager, Board Member or Fundraising Coordinator.

Auspice primary contact primary phone number *

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Must be an Australian phone number.

Auspice primary contact office phone number

Must be an Australian phone number.

Auspice primary contact email address *

Must be an email address

Please attach a letter from the auspice organisation confirming that the auspice arrangement is valid and current. *

Attach a file:

The letter must be signed by an authorised person (e.g., Manager, CEO or Board Chair) and must include: name, position, signature and date.

Does the auspice organisation have an ABN? *

☐ Yes

☐ No

Auspice ABN *

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity Name	
ABN Status	
Entity Type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	More information
ACNC Registration	
Tax Concessions	
Main Business Location	

Must be an ABN.

As the auspice organisation does not have an ABN, please submit a completed ATO Statement by a Supplier Form with your application, otherwise 48.5% of any approved grant may be withheld. Download the form from [the ATO website](#).

Please upload completed Statement of Supplier Form: *

Attach a file:

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Max 25mb per file uploaded

Project Details

* indicates a required field

Project title *

Word count:

Must be no more than 20 words.

Provide a name for your project/program/initiative. Your title should be short but descriptive and can be a working title.

Anticipated start date *

Projects may start from: Monday, 5 January 2026

Anticipated end date *

Projects must finish by by no later than: Friday, 27 November 2026

Tell us about your project: *

Word count:

Must be no more than 600 words.

Be descriptive, but succinct. Include a brief summary of who this project is for (i.e. beneficiaries), what you will do (i.e. the activities you will perform), and what effects you expect to result from your activities (outcomes). Go to the SmartyGrants [Answers Bank](#) if you need some ideas about how to frame your response.

Which program objective/s will your project support? *

- ☐ Support local artists or creatives.
- ☐ Increase arts and cultural diversity and activity.
- ☐ Engage one or more of Campaspe's priority communities.
- ☐ Strengthen Campaspe's creative identity.

At least 1 choice must be selected.

How will your project contribute to the objective/s above? *

Word count:

Must be no more than 250 words.

Please consult the SPARK Arts & Cultural Grant Program guidelines for more information about our objectives. Go to the SmartyGrants [Answers Bank](#) if you need some ideas about how to frame your response.

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Who is involved in your project? *

Word count:

Must be no more than 800 words.

List key creatives or organisations. Include their roles, individual bios (max 200 words each), group bio (max 300 words each).

Diversity and Inclusion

Do you or others in your project identify as: *

- | | | |
|--|---|---|
| ☐ First Nations | ☐ Children (0–11) | ☐ People who identify as men |
| ☐ Culturally and linguistically diverse | ☐ Young People (12–25) | ☐ Rural/remote community |
| ☐ d/Deaf or disabled | ☐ Seniors (60+) | ☐ Not applicable |
| ☐ LGBTQIA+ | ☐ People who identify as women | ☐ Other: <div></div> |

Select all that apply.

Who will benefit from this project? *

- | | | |
|--|---|---|
| ☐ First Nations | ☐ Children (0–11) | ☐ People who identify as men |
| ☐ Culturally and linguistically diverse | ☐ Young People (12–25) | ☐ Rural/remote community |
| ☐ d/Deaf or disabled | ☐ Seniors (60+) | ☐ Not applicable |
| ☐ LGBTQIA+ | ☐ People who identify as women | ☐ Other: <div></div> |

Select all that apply.

Project Outcomes and Outputs

* indicates a required field

Project Marketing and Risk Management

How will you promote your project? *

Word count:

Must be no more than 200 words.

What are the risks to your project and how will you manage them? *

Word count:

Must be no more than 200 words.

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Permits or Approvals

Does your project need permits or approvals? *

☐ Yes ☐ No

If you answered yes above, please list the required permits or approvals below:

Project Outcomes

Please tell us about the outcomes you expect to result from your project. Outcomes are the changes you expect to occur for the beneficiaries (direct, indirect and/or intermediaries) of your project. Generally, outcomes can be framed as an increase or decrease in one or more of the following:

- Skills, knowledge, confidence, aspiration, motivation (these are generally immediate or short-term outcomes)
- Actions, behaviour, change in policy (these are generally intermediate or medium-term outcomes)
- Social, financial, environmental, physical conditions (these are generally long-term outcomes)

Immediate outcomes occur directly following an activity (e.g. within 1 month); medium-term outcomes are those that fall between the short and long-term outcomes (e.g. between 1 month and 2 years); and long-term outcomes are those we expect to see years later (e.g. 2, 5, 10 or 50 years after the activity).

Your outcomes	Timeframe	Explanatory notes
What changes do you expect will occur as a result of your project (e.g. Enhanced creative and community participation in the arts or creative professional development)? Please be brief. One per row.	When do you expect this outcome to emerge?	Add notes if you need to provide more context.

Qualitative Data

Qualitative data is a descriptive rather than numeric form of evidence designed to indicate whether or not progress towards an outcome is occurring.

Examples of qualitative data sources include interviews, testimonials, focus group transcripts/summaries, social media posts, media appearances/mentions, and artistic or multimedia depictions such as photographs, videos and audio/podcasts.

Qualitative evidence	Explanatory notes
Select the type of qualitative evidence you will use to help track your progress. One per row. Add more rows if you want to list additional types of qualitative evidence.	Add notes if you need to provide more context.

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Quantitative Data

To evaluate your arts project using quantitative data, you should identify measurable project outcomes, like audience or workshop attendance numbers or participant demographics, and then collect this information through tools such as surveys, questionnaires, or activity data collection.

Quantitative evidence

Estimate

Write the type of quantitative evidence you will use to help track your progress e.g. workshop participants. One per row. Add more rows if you want to list additional types of quantitative evidence.	Must be a number.

Project Budget

* indicates a required field

Budget Details

In your budget, list all income (money coming in) and all expenses (money going out). Make sure your budget clearly aligns with the proposed project for SPARK funding, and specify what you will be spending the funding on. Each budget item has to be clearly explained in the income and expenditure columns. Unexplained lump sum expenditure items will not be considered. EG: \$5,000 for materials without more explanation is not specific.

If you have applied for other funding (such as grants or sponsorships), include this in the income section and tell us whether the funding is confirmed or unconfirmed.

Examples of income:

- SPARK – Arts & Cultural Grant
- Other grant funding (e.g. Creative Victoria)
- Ticket sales or entry fees
- Sponsorship from a company
- In-kind support (e.g. donated goods, services, or time)

Examples of expenses:

- Artist fees
- Workshop materials
- Security (e.g. 4 hours of security staff)
- Project documentation (e.g. photography or video recording)

[You may wish to download our draft example of a budget here.](#)

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Total Amount Requested from Council (excluding GST): *

What is the total financial support you are requesting in this application?

Total project cost (excluding GST): *

What is the total budgeted cost (dollars) of your project?

Are you registered for GST?

- ☐ Yes
☐ No

Project Budget (Income)

Please outline your project income in the budget table below, including details of other income or funding that you have applied for, whether it has been confirmed or not. Please make sure all amounts exclude GST.

Your budget **MUST** balance (TOTAL INCOME AMOUNT = TOTAL EXPENDITURE AMOUNT).

Income description	Income type	Is this funding confirmed?	Income amount (budgeted)	Notes
	Please select the type of income		Enter the total amount expected to be received. Must be a dollar amount.	Add notes if you need to provide more context

Project Budget (Expenditure)

Please outline your project expenses in the expenditure table below. Please make sure all amounts exclude GST.

Expenditure description	Expenditure type	Expenditure amount (budgeted)	Notes
	Please select the type of expenditure.	Enter the total amount to be expended on this budget item. Must be a dollar amount.	Add notes if you need to provide more context.

Budget Totals

Total Income Amount

This number/amount is calculated.

Total Expenditure Amount

This number/amount is calculated.

Income - Expenditure

This number/amount is calculated.

What other inputs will you need in order to successfully carry out this project?

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Input	Confirmed?
Non-financial inputs could include staff/volunteers time/expertise, equipment, facilities, pro bono or in-kind contributions, advocacy, and other types of support.	

Support Material

* indicates a required field

Support materials for art grants typically include an artist's CV, examples of past and or proposed artwork (through images, audio, video or written text) letters of support from peers, community members, project plans and sometimes media reviews or exhibition histories. These materials provide evidence of artistic quality, project viability, community engagement, and the applicant's capacity to deliver the proposed activity.

Support material may include:

- 10 images
- 10 pages of written material (for example, excerpts of literary writing)
- 10 minutes of video and/or audio recording via links.
- 5 letters of support (with each letter not exceeding one A4 page)
- 5 pages containing artist biographies or CVs

Upload examples of creative work: *

Attach a file:

A maximum of 1 file may be attached.
In PDF format, max 25MB.

Upload Letters of Support/Confirmation: *

Attach a file:

A maximum of 1 file may be attached.
In PDF format, max 25MB.

Artist Bios/CVs *

Attach a file:

A maximum of 1 file may be attached.
In PDF format, max 25MB.

Certification and Feedback

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* indicates a required field

Certification

This section must be completed by an appropriately authorised person if the applicant is an organisation (may be different to the contact person listed earlier in this application form).

- I confirm this application is true and correct.
- I have read and understood the grant guidelines.
- I will contact Council if anything changes.
- I understand my information will be handled in line with the law.
- If successful, I agree to the terms in the funding contract.
- I will acknowledge Council's support in my marketing.
- I will submit a final report at the end of the project.

I agree to the above statements *

☐ Yes

Name of authorised person *

Title First Name Last Name

Must be a senior staff member, trustee or appropriately authorised volunteer

Position *

Position held in applicant organisation (e.g. CEO, Treasurer)

Phone number *

Must be an Australian phone number.
We may contact you to verify that this application is authorised by the applicant organisation

Email *

Must be an email address.

Applicant Feedback

You are nearing the end of the application process. Before you review your application and click the **SUBMIT** button, please take a few moments to provide some feedback.

Please indicate how you found the online application process.

☐ Very easy ☐ Easy ☐ Neutral ☐ Difficult ☐ Very difficult

How many minutes in total did it take you to complete this application?

Estimate in minutes i.e. 1 hour = 60

Please provide us with your suggestions about any improvements and/or additions to the application process/form that you think we need to consider.

